

The Board summary is available at <http://www.cciu.org>

**CHESTER COUNTY INTERMEDIATE UNIT BOARD**  
**Educational Service Center**  
**455 Boot Road**  
**Downingtown, PA**

**MAY 20, 2009**  
**AGENDA**

	<u>Page</u>
<b>I. CALL TO ORDER - ROLL CALL.....</b>	(white)
<b>II. PLEDGE OF ALLEGIANCE .....</b>	(white)
<b>III. PUBLIC COMMENTS .....</b>	(white)
<b>IV. APPROVAL OF MINUTES OF APRIL 15, 2009 BOARD MEETING .....</b>	(blue)
<b>V. PRESENTATIONS AND REPORTS .....</b>	(pink)
 <b>PRESENTATION - DISCOVER PROGRAM - Vince McVeigh</b>	
<b>PRESENTATION - CCIU BOARD GOAL PROGRESS BY DIVISIONS - Ambrose Finnegan and John DeMillion</b>	
 ADMINISTRATION (Joseph J. O'Brien, Executive Director).....	 1
<ul style="list-style-type: none"> <li>A. CCIU Board Election</li> <li>B. CCIU Staff Recognition Dinner</li> <li>C. Citadel Heart of Learning Awards Dinner</li> <li>D. CCIU Core and Occupational Education Budgets Approved</li> <li>E. Continued Dialogue with All Involved Parties to Resolve Devereux Funding Issue with Philadelphia School District</li> <li>F. Resolution to Allow Acquisition of 443-453 Boot Road Property for New Vocational-Technical High School</li> <li>G. CCIU Divisional Reorganization and New Name - Division of Teaching and Learning</li> <li>H. Tentative CCIUESPA Contract Announcement</li> <li>I. Human Resources <ul style="list-style-type: none"> <li>1. Chester County Human Resource Directors</li> <li>2. Chester County Professional Recruiting Consortium</li> <li>3. New Employee Orientation</li> <li>4. Clinical Observation Training</li> <li>5. Teacher Academy Mock Interviews</li> <li>6. Bring Your Child To Work Day</li> <li>7. ADP ev5 Upgrade</li> <li>8. iPay</li> <li>9. District Payroll and Benefits Meeting</li> <li>10. Paperless Process</li> <li>11. Fit-in-Fifty Days Healthiest School District Staff Challenge</li> <li>12. Substitute Teachers</li> </ul> </li> </ul>	
 STUDENT SERVICES (Ronald Farkas, Director).....	 5
<ul style="list-style-type: none"> <li>A. Autism Program <ul style="list-style-type: none"> <li>1. Autism Awareness Month</li> <li>2. Fourth Annual Autism Alliance of Chester County Conference</li> <li>3. Cross District Autistic Support</li> <li>4. Autism Training and Consultation (TaC) Team</li> </ul> </li> </ul>	

## STUDENT SERVICES (cont.)

- B. Even Start Program
  - 1. Parent Education and Interactive Literacy Activities
  - 2. Family Education
  - 3. Program Improvement and Staff Development
- C. Head Start Program
  - 1. Enrollment
  - 2. Department of Health & Human Services
  - 3. Head Start Field Trip
  - 4. End-of-Year Celebrations
  - 5. Health
  - 6. Professional Development
  - 7. Fatherhood
  - 8. Spanish Club
  - 9. Policy Council
- D. Home & Community Services
  - 1. Chester County
  - 2. Delaware County
  - 3. Lancaster County
  - 4. Montgomery County
- E. Preschool Special Education Services
- F. Young Parents Program
  - 1. Early Care and Education Community Engagement
  - 2. The Young Parents Program
  - 3. Child Care Centers
- G. Medical Assistance Cost Recovery

## CAREER, TECHNICAL &amp; CUSTOMIZED EDUCATION SERVICES (Alan Slobojan, Director)..... 13

- A. Administration
  - 1. Industry Partnerships Celebrate Accomplishments
  - 2. Preliminary Enrollment Projection for 2009-10
  - 3. Driver Education
- B. CAT Brandywine
  - 1. VSO State Competition Results
  - 2. Cooperative Education Recognition Event Held
  - 3. Hall of Fame/Honor Society Inductions Held
- C. CAT Pickering
  - 1. Skills USA State Winner at CAT Pickering
  - 2. March Student of the Month
  - 3. April Student of the Month
  - 4. March and April Perfect Attendance Award Winners
  - 5. New Peer Mentors/Mediators Named
  - 6. Shining Star Recipient
  - 7. Cecil E. Tate Scholarship
  - 8. 2009 NOCTI Recipients
- D. Chester County Technical College High School
  - 1. Finance Academy and the Business Office
  - 2. Cosmetology News
  - 3. NOCTI Success at TCHS
  - 4. TCHS Welcomes DCCC Board of Trustees
  - 5. Engine Technology
  - 6. Animal Science Technology
  - 7. Horticulture Assists Community Organization
  - 8. Early Childhood Care and Education (ECE) Class Celebrates Cinco de Mayo
  - 9. TCHS Spring Open House
  - 10. Welcome Jenners Pond

## CAREER, TECHNICAL &amp; CUSTOMIZED EDUCATION SERVICES (cont.)

- E. Chester County Alternative Education Program/Steps
  - 1. Students Making Honor Roll for the Third Marking Period
  - 2. Educational Speaker
  - 3. Piano Donation to DEC Building
  - 4. Community Service
  - 5. Restorative Practices
  - 6. PSSA Testing
- F. Chester County Middle College High School & Chester County High School
  - 1. West Chester University Tour
  - 2. Dual Enrollment
  - 3. *Concrete Voices*
  - 4. Highway Survival Presentation
  - 5. Student Recognition
- G. Practical Nursing Program
  - 1. Nancy Gattuso, MSN RN Presents Best Practices at PAPNA Conference
  - 2. Practical Nursing Students Outreach to the Community
  - 3. Recruitment for the New Practical Nursing Program at the West Grove Site
  - 4. Free Nurse Entrance Test Overview and Math Tutoring
  - 5. Fourth Annual Chester County African-American Health and Wellness Expo

## LEGAL AND EXTERNAL RELATIONS SERVICES (Jacob E. Dailey, Director) ..... 20

- A. Budget and Revenue Outlook
- B. Non-Resident Student Tuition Issue
- C. Education Committees
- D. Chester County School Boards Legislative Council (CCSABLC)
- E. CCIU Is Converting To Multi-Functional Devices
- F. Special Events
  - 1. PA Academic Competition
  - 2. Delaware Valley Science Fairs
  - 3. Cecil E. Tate Scholarship
  - 4. Chester County College Fair

## EDUCATIONAL RESEARCH, DEVELOPMENT &amp; TECHNOLOGY

## SERVICES (John P. Branson, Director)..... 23

- A. PAIUnet
- B. Moodle
- C. PAIMS Videoconference Demonstration
- D. Core Teaching Skills Revision Collaboration
- E. EETT
- F. iTunes University
- G. ERDTS Trainings and Videoconference Summary
- H. Web/Database Development
- I. CCI-TV Live Streams
- J. *Student Update* Program
- K. Video Production
- L. Innovation Institute
- M. Online Events
- N. Reading Olympics
- O. Hosted Services
- P. Chesconet
- Q. Phone Support Activities
- R. Teacher Resource and Innovation Center
- S. Media Distribution, Fingerprinting, & Teacher Center Visitors

INFORMATION TECHNOLOGY SERVICES (John A. DeMillion, Director)..... 28

- A. Technology Support Services
  - 1. New Multifunction Document Management Systems Save Time, Energy and Paper
  - 2. Bring Your Child to Work Day
  - 3. Technical Support Statistics
- B. Networking, Infrastructure and Security Services
  - 1. Security Systems
  - 2. Backup Systems Testing Continues
  - 3. Networking Support Statistics
- C. Web/Database Development
  - 1. Paperless Systems Development
  - 2. PennData Preparations
  - 3. Other Development Activities
- D. Hardware Repair Services
  - 1. Student "Shadow" in Hardware Repair Services
  - 2. Monthly Hardware Repair Statistics
- E. Technology News and Events

ADMINISTRATIVE SERVICES (Joseph P. Lubitsky, Director)..... 31

- A. School District Business Administrators
  - 1. 2009-10 Property Tax Relief
  - 2. Act 32 and the Consolidation of Earned Income Tax Collection on a Countywide Basis
  - 3. Healthcare Items
  - 4. April Business Managers' Meeting
- B. Operations
  - 1. Chester County Strategic National Stockpile Planning Team
  - 2. School Bus Safety Competition
  - 3. Special Needs Conference and Wheelchair Securement Training
  - 4. School Bus Driver Instructor Training
  - 5. Technical College High School - Pennock's Bridge Campus
  - 6. Technical College High School - Future Downingtown Campus
  - 7. Energy Management Initiatives
  - 8. Renovations for West Chester Early Childhood Education Center
  - 9. Food Services Department
- C. Educational Service Center
- D. Business Office
  - 1. Job Shadowing for CCTCHS Finance Academy Student
  - 2. American Recovery and Reinvestment Act (ARRA)
  - 3. 2009-10 Budget Development
  - 4. Business Office Procedures Training
  - 5. Head Start Prism Review
- E. Purchasing
  - 1. Bids for Cafeteria Products
  - 2. Office Depot Rebates

CURRICULUM, INSTRUCTIONAL IMPROVEMENT & ASSESSMENT SERVICES (Rina F. Vassallo, Director)..... 38

- A. From the Director's Office
  - 1. Inclusion Academy
  - 2. Coaching Academy
  - 3. Innovation Institute Presentation
  - 4. Response Through Intervention (Rtl) Consortium
- B. Professional Learning
- C. Continuing Professional Education (CPE)
  - 1. Registrar

STUDENT SUPPORT SERVICES (Ambrose Finnegan, Director) .....	43
A. Child and Career Development Center	
1. Open House	
2. 2009 CCDC Art Show	
3. Annual Carpentry Shop School-wide Project	
4. Special Olympics	
5. Transitional Living Program	
B. Training and Consultation (TaC) Staff	
1. Annual PDE Conference	
2. Parent Group Training at the Timothy School	
3. Group Bookshare Account for CCIU	
C. Migrant Education Program	
1. Student Leadership Institutes	
2. Congressional Awards Ceremony	
3. Pennsylvania Migrant Education	
D. Non-Public School Services	
1. Principals Consultation Meeting	
2. Safe and Drug Free Schools	
3. Summer Career Academies	
E. Board Goal	
F. IDEA ARRA Funds	
<b>VI. CONSENT AGENDA</b> .....(gold)	1
• Finance, G	Approval of Financial Reports .....
• Finance, H	Budget Approvals .....
	1. 2008-09 Juvenile Probation Transition Program
	2. 2009-10 Juvenile Probation Transition Program
• Finance, I	Budget Revisions .....
	1. 2008-09 Migrant Initiatives Fund
	2. 2008-09 Title I Delinquent
	3. 2008-09 Title I Neglected
• Finance, J	Ratification of Joint Purchasing Bid Awards .....
• New Business, F	Contract Approvals .....
	1. Chester County Art Association
	2. St. Joseph's University
• New Business, G	Approval of Service Agreements .....
	1. CIIA Services
	2. Student Services
	3. Student Support Services
	4. ERDT Services
	5. CTCE Services
<b>VII. FINANCE</b> ..... (white)	
A. Revision of 2009-10 Marketplace Pricing - Home & Community Services .....	1
B. 2009-10 Marketplace Pricing - Occupational and Physical Therapy Services .....	2
C. Marketplace Pricing - Consultative Services .....	4
D. Approval to Lease Van - CHAAMP Program .....	5
E. Bank Letter of Credit .....	6
F. Acquisition of 443-453 Boot Road, Downingtown, PA by Chester County School Authority .....	7

**VIII. OLD BUSINESS** ..... (white)

    A. Revision of Policy #0524.03 - Student Records Policy ..... 1

**IX. NEW BUSINESS** ..... (white)

    A. Acceptance of Southeast Regional Key Keystone STARS Award ..... 1

    B. Alteration and/or Curtailment of Educational Program ..... 2

    C. Expansion of ESY Program - Devereux Transition Program ..... 3

    D. Agreement Amendment - Delaware County Community College ..... 4

    E. Approval of 2009-10 Head Start and Preschool Special Education Calendars ..... 5

**X. PERSONNEL** ..... (white)

    A. Approval of New Positions ..... 1

        1. Assessment and Clinical Services

        2. Student Services

        3. Steps Program

        4. Legal and External Relations

        5. Division of Teaching and Learning

        6. Summer Positions

            a. Information Technology Services

            b. Student Support Services

    B. Elimination of Position - Supervisor of Special Education ..... 4

    C. Rate Increase - Summer Maintenance Positions ..... 5

    D. Increase in Teacher Temp Training Fee ..... 6

    E. Approval of Personnel Actions ..... 7

        1. Terminations/Resignations/Retirements

        2. Nominations

        3. Changes in Status

**XI. PUBLIC COMMENTS**

**XII. EXECUTIVE SESSION ANNOUNCEMENT**

**XIII. ADJOURNMENT**