

**CHESTER COUNTY INTERMEDIATE UNIT BOARD**  
**Educational Service Center**  
**455 Boot Road**  
**Downingtown, PA**

**SEPTEMBER 17, 2008**  
**AGENDA**

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<b>III. PUBLIC COMMENTS</b> .....	(white)
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<b>PRESENTATION - Pickering ePortfolio Project - Debbie Noel, Al Tucker, and Lew Gordner</b>	
ADMINISTRATION (Joseph J. O'Brien, Executive Director) .....	1
A. Chester County Intermediate Unit Opening Report	
B. Chester County Technical College High School News	
C. Final Report on Executive Director's First Year Entry Plan	
D. Champions for Children Golf Tournament	
E. CCIU 2008-09 Goals (Final Approval Reading)	
F. CCIU Strategic Planning	
LEGAL AND EXTERNAL RELATIONS SERVICES (Jacob E. Dailey, Director) .....	2
A. General Assembly	
B. State Revenue	
C. Chester County School Boards Legislative Council (CCSBLC)	
D. Alliance for School Aid Partnership (ASAP)	
E. Special Events	
1. Chester County College Fair	
2. Chester County Academic Competition	
3. Kids Voting - Chester County	
EDUCATIONAL RESEARCH, DEVELOPMENT & TECHNOLOGY SERVICES (John P. Branson, Director) .....	4
A. Innovation Institute	
B. PAIUnet Project Management and Operations RFP	
C. Technology Staffing Survey	
D. ERDTS Trainings and Videoconferences	
E. Online Events Via Elluminate	
F. PA Computer Fairs	
G. CCiTV	
H. <i>Student Update</i> Program	
I. Web/Database Development	
J. Act 48 Video Portal	
K. Coatesville Enhancing Education Through Technology (EETT) Grant	

EDUCATIONAL RESEARCH, DEVELOPMENT & TECHNOLOGY SERVICES (cont.)

- L. Octorara Enhancing Education Through Technology (EETT) Grant
- M. Moodle
- N. The "Greening" of the CCIU
- O. Classrooms for the Future (CFF)
- P. FIMS Support
- Q. Chesconet/Hosted Services
- R. Phone Support Activities
- S. Media Distribution

INFORMATION TECHNOLOGY SERVICES (John A. DeMillion, Director) ..... 10

- A. Technology Support Services
  - 1. Technical College High School (TCHS) Opens
  - 2. Summer Tasks Wrap-Up
  - 3. Technical Support Statistics
- B. Networking, Infrastructure and Security Services
  - 1. Technical College High School Network Operational
  - 2. CCDC Network Enhancements
  - 3. Networking Support Statistics
- C. Web/Database Development
  - 1. Evaluation System Updated and Enhanced
  - 2. PIMS Reporting Continues
  - 3. Other Development Activities
- D. Hardware Repair Services
- E. Technology News and Events

ADMINISTRATIVE SERVICES (Joseph P. Lubitsky, Director) ..... 13

- A. School District Business Administrators
  - 1. Delaware Valley Healthcare Coalition
  - 2. Regional Business Managers Meeting
- B. Operations
  - 1. Facilities Management and Support Services
  - 2. Food Service Department
- C. Chester County Technical College High School - Pennock's Bridge Campus
  - 1. Labor and Industry
  - 2. Construction Work Close Out and Punch List
  - 3. Project Change Orders
  - 4. Furniture and Equipment
  - 5. Lawn Care and Landscape Request for Proposal
  - 6. Project Budget
  - 7. Project Reimbursement
  - 8. CCTCHS Grand Opening Celebration
  - 9. Chester County School Authority
- D. Educational Service Center
  - 1. Conference Center
  - 2. Registrar
- E. Business Office
  - 1. Fiscal Year Ending June 30, 2008
  - 2. 2009-10 Budget Development
  - 3. GASB 45
  - 4. Devereux and School District of Philadelphia
  - 5. State Audit

ADMINISTRATIVE SERVICES (cont.)

- F. Human Resources
  - 1. New Employee Orientation
  - 2. Professional Induction Program
  - 3. Summer Hiring
  - 4. Personal Compensation Letters
  - 5. Automated Attendance/Substitute System
  - 6. Teacher Temps Training
  - 7. Substitute Teacher Applications

CURRICULUM, INSTRUCTIONAL IMPROVEMENT & ASSESSMENT

SERVICES (Rina F. Vassallo, Director)..... 22

- A. From the Director’s Office
  - 1. Act 45
  - 2. NASA Science Grant
  - 3. Governor’s Institute for ESL
  - 4. New Hires
- B. Staff Development
  - 1. Staff Development Training
  - 2. Parent Mentor Services
  - 3. Literacy
  - 4. Early Childhood Education
- C. Mathematics and Science Curriculum Services
  - 1. Fellowship in Mathematics and Science (FIMS) - Goddard Week
  - 2. NASA Space Science Exposition
  - 3. FIMS - Immaculata Week
  - 4. Curriculum Work With Oxford School District
  - 5. Biosciences Roundtable
  - 6. Governor’s Institute for Data Driven Instructional Practices in Reading and Mathematics for School Improvement - July 13-18, 2008

STUDENT SUPPORT SERVICES (Ambrose Finnegan, Director)..... 25

- A. Child and Career Development Center
  - 1. Staff Development
- B. Training and Consultation Staff (TaC)
- C. Assessment & Clinical Services
  - 1. Reach Program Monitoring
- D. PennData Final Child Count
- E. Migrant Education Program
  - 1. Migrant Program Participates in Bi-National Teacher Exchange
  - 2. Students Receive Summer Educational Services
  - 3. Students Participate in Mini-Student Leadership at West Chester University
  - 4. Students Participate in Leadership Programs
  - 5. Students Complete Congressional Award Requirements
- F. Non-Public School Services
  - 1. Non-Public School Services
  - 2. Great Valley Training
  - 3. Law Related Education
- G. Extended School Year

STUDENT SERVICES (Ronald Farkas, Director) .....	28
A. Autism Program	
1. 2008-09 Opening Report	
2. Communities Helping Adolescents with Autism Make Progress (CHAAMP) Program	
B. Even Start Program	
1. Even Start Summer Program	
2. Summer Camps	
3. Early Childhood and Adult Education	
C. Head Start Program	
1. Enrollment	
2. Workshops	
3. Opening Day	
4. Laptops	
5. SKL - Coatesville	
6. Child Development Associate (CDA) Program	
7. Quilters Guild	
D. Home & Community Services	
1. Autism Insurance - Act 62 of 2008	
2. Chester County	
3. Delaware County	
4. Lancaster County	
5. Montgomery County	
E. Preschool Special Education Services	
F. Young Parents Program	
1. Young Parents Program	
2. Homeless Children's Initiative	
3. Early Care and Education Community Engagement	
4. Child Care Centers	
G. Medical Assistance Cost Recovery	
CAREER, TECHNICAL & CUSTOMIZED EDUCATION SERVICES (Alan Slobojan, Director) .....	34
A. Administration	
1. Chester County Carl D. Perkins Consortium: 2008-09 Grant Substantially Approved	
2. Chester County Tech Prep Consortium: 2008-09 Grant Substantially Approved	
3. Summer Career Academies	
4. Driver Education	
B. CAT Brandywine	
1. Opening Enrollment	
2. Summer Maintenance Projects Completed	
3. August Inservice Program	
4. Joseph Boston-Griffin	
C. CAT Pickering	
1. 2008-09 School Year Starts With New Student Orientation/Back-to-School Night	
2. Pickering Students Work Hard Throughout the Summer	
3. Notes Regarding School Year Start-Up	
4. ePortfolios	
5. Copy Cats Center	
6. Upcoming Events	
D. Chester County Technical College High School	
E. Chester County Alternative Education Program/Steps	
1. School Opening	
2. New Administration	
3. Pre-Vocational Program	
4. Art Program	
5. Restorative Practice Training	
6. Building-Wide Safety Plan at DEC	
7. Back-to-School Night	

CAREER, TECHNICAL & CUSTOMIZED EDUCATION SERVICES (cont.)

- F. Chester County Middle College High School & Chester County High School
  - 1. The Pennsylvania Writing and Literature Project
  - 2. College Within a High School Model (CCMCHS)
  - 3. CCMCHS Cultural Events 2008-09 School Year
- G. Practical Nursing Program
  - 1. 2008-09 Pennsylvania Higher Education Foundation (PHEF) Grant
  - 2. 2008-09 Academic Year

**VI. CONSENT AGENDA** .....(goldenrod) 1

- Finance, E Approval of Financial Reports ..... 2
- Finance, F 2008-09 Head Start Budget Application ..... 3
- Finance, G Budget Approvals ..... 4
  - 1. 2008-09 CCRES - Technical College High School Finance Academy Grant
  - 2. 2008-09 FIMS Grant
  - 3. 2008-09 CCRES - Homeless Children & Youth Grant
  - 4. 2007-08 Homeless Children & Youth
  - 5. 2008-09 RTI/PCOM Fund
- Finance, H Budget Revision - 2007-08 He ..... ad
- Start Program 6
- Finance, I Award for Custodial Services for CCTCHS ..... 7
- Finance, J Bid Award - Portable Planetariums ..... 8
- Finance, K Approval of Petty Cash Accounts for 2008-09 ..... 9
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- New Business, K Special Education Transportation Contract ..... 11
- New Business, L Approval of Marketplace Contracts ..... 12
- New Business, M Approval of Service Agreements ..... 13
  - 1. CTCE Services
  - 2. CIAA Services
  - 3. Student Services
  - 4. Student Support Services
- New Business, N Approval of Head Start Field Trips ..... 18
- New Business, O Approval of Co-Curricular Overnight & Out-of-State Activities ..... 19
- New Business, P Conference Requests ..... 20
  - 1. 3<sup>rd</sup> Annual Directors Training Conference
  - 2. Head Start Training Seminar

**VII. FINANCE** .....(white)

- A. Credit Card Controls - EasyProcure Educational Procurement Card Program ..... 1
- B. Lease Agreement - Photocopier for Preschool Special Education ..... 2
- C. Addendum to Lease Agreement - Head Start Program ..... 3
- D. Approval of Targeted Purchase Order for Preschool Special Education Settlements ..... 4

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B. Revision of Policy #0611.02 - Public Records - Inspection and Duplication - <b>FIRST READING</b> ...		4
C. Revision of Policy #0450.01 - Use of Buildings and Facilities.....		7
D. Authorization for New Initiative Funds .....		9
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1. Lovaas Institute		
2. United Sports Training Center		
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2. Autistic Support Program		
3. Hearing Impaired Program		
4. Discover Program		
5. Student Support Services		
6. CIAA Services		
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2. Nominations		
3. Changes in Status		
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