



# Board Matters

A Synopsis of the Chester County Intermediate Unit Board of Directors Meeting

Wednesday, January 21, 2009

The Chester County Intermediate Unit Board of Directors held their monthly meeting on January 21, 2009 at the CCIU Educational Service Center in Downingtown. The following items were discussed and acted upon:

## Items of Note

1. The CCIU presented in first reading its strategic plan for the next five years. The comprehensive plan was also submitted to the Chester County superintendents for their input and direction. When coupled with CCIU's Board goals, the strategic plan will provide the direction for CCIU operations and programs for the next five years. Seventeen participants, including IU staff, IU board directors, and county superintendents were on the committee that drafted the plan.
2. Approved the CCIU Energy Conservation and Management Policy. The CCIU Board has established a goal to reduce energy use by five percent (5%) in every IU facility during 2008-09. The administration and staff has undertaken a number of initiatives designed to support this objective. Establishing a policy will help with the implementation of the energy management programs across all levels of the organization. So far this year, CCIU has reduced its electric usage by almost 475,000-kilowatt hours at a savings of \$47,416. The savings is even more impressive given that electric rates have increased over this same time period.
3. The Board reviewed in first reading the CCIU 2009-2010 school calendar. Of note in the calendar are the following items:
  - Two countywide inservice days have been scheduled for November 3, 2009 and May 11, 2010 (election days). Plans are underway for several workshops for IU and district staff on these days.
  - The IU has scheduled spring break before Easter, per the universal calendar design policy. It does not conflict with the scheduled PSSA test dates of April 12-23 (changed from March 8-19 on first draft) for math/reading and April 26 - May 7 for science.

## Finance items

The CCIU board of directors approved the following financial items:

- CCIU financial reports for November and December 2008
- Routine budget approvals and revisions
- All recommended service agreements, routine contracts, and lease agreements

## New business

The CCIU board of directors approved the following action items:

- Revision of its Family Medical Leave Policy in accordance with the Family Medical Leave Act to include coverage for qualifying exigency leave, which provides up to twelve weeks of leave during a single twelve-month period for eligible employees who are the spouse, child, or parent of a member of the National Guard or Reserves.
- Accepted grants and donations to the CCIU Head Start and Even Start programs.
- Approved contracts with The Arc of Chester County, Roundtable Productions, and PAIUnet.

## Personnel actions

The Board approved all recommended personnel action items, including: routine terminations/resignations/retirements; nominations; changes in status; creation of positions; supplemental salaries; and pay rates.

**The Next CCIU board of directors meeting will be held on Wednesday, February 25, 2009 at 8:00 p.m. at the CCIU Educational Service Center.**