



# Statement of Policy

NO.: 0711.01

TITLE: Minimum Occupational Program  
Enrollment

DATE ADOPTED/REVISED: June 16, 2004

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## MINIMUM OCCUPATIONAL PROGRAM ENROLLMENT

Resolved that the Board will address minimum enrollment necessary to initiate and sustain occupational education programs, utilizing the following guidelines:

- 1) A minimum of 12 students is necessary to initiate or maintain a half-day program.
- 2) A minimum of 25 students is necessary to initiate or maintain a full-day program.
- 3) Program status will be determined by June 1 of each school year and be based on projected enrollment for the next school year.
- 4) An existing program that falls below the minimum enrollment standard will either be immediately placed on probationary status, with the teacher notified in writing, or closed for the following school year.
- 5) An existing program may operate below the minimum enrollment standard for a maximum of two consecutive school years without being reduced or closed.
- 6) Extenuating circumstances will be considered prior to a decision to reduce or close an existing program, or prior to a decision on whether a new program will be initiated.

Date of Adoption: September 20, 1995

Review and Readoption: June 23, 1999

Review and Readoption: June 16, 2004