



Statement of Policy

NO.: 0455.02

TITLE: Video Surveillance Policy

DATE ADOPTED/REVISED: November 17, 2005

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VIDEO SURVEILLANCE POLICY

Video monitoring is used at CCIU buildings and facilities exclusively for safety and security purposes. The use of video monitoring shall be conducted in a professional, ethical, and legal manner.

Video surveillance is limited to areas in which individuals have no reasonable expectation of privacy. Public areas, parking lots, hallways, classrooms, building entrances and exits, loading docks, storage rooms, electronics rooms, and repair shops are among areas where individuals should have no reasonable expectation of privacy.

Video surveillance will not be used in areas where individuals do have a reasonable expectation of privacy. They are restrooms, shower rooms, locker rooms, and individual offices.

Information obtained through video monitoring will be exclusively for security and safety purposes and will only be released when authorized by the Executive Director.

The improper use, misuse, or abuse of the surveillance system, its equipment, recorded images, data, or other information may be cause for disciplinary action.

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