

**Weekly electronic(Excel) timecard for the 2023/2024 school year**

Work Dates		Check Date	Pay No.	Deadline for receipt of Weekly Timecards
05/21/23	05/27/23	Friday, June 30, 2023	24	Monday, May 29, 2023
05/28/23	06/03/23	Friday, June 30, 2023	24	Monday, June 5, 2023
06/04/23	06/10/23	Friday, July 14, 2023	1	Monday, June 12, 2023
06/11/23	06/17/23	Friday, July 14, 2023	1	Monday, June 19, 2023
06/18/23	06/24/23	Monday, July 31, 2023	2	Monday, June 26, 2023
06/25/23	07/01/23	Monday, July 31, 2023	2	Monday, July 3, 2023
07/02/23	07/08/23	Monday, July 31, 2023	2	Monday, July 10, 2023
07/09/23	07/15/23	Tuesday, August 15, 2023	3	Monday, July 17, 2023
07/16/23	07/22/23	Tuesday, August 15, 2023	3	Monday, July 24, 2023
07/23/23	07/29/23	Thursday, August 31, 2023	4	Monday, July 31, 2023
07/30/23	08/05/23	Thursday, August 31, 2023	4	Monday, August 7, 2023
08/06/23	08/12/23	Friday, September 15, 2023	5	Monday, August 14, 2023
08/13/23	08/19/23	Friday, September 15, 2023	5	Monday, August 21, 2023
08/20/23	08/26/23	Friday, September 29, 2023	6	Monday, August 28, 2023
08/27/23	09/02/23	Friday, September 29, 2023	6	Monday, September 4, 2023
09/03/23	09/09/23	Friday, September 29, 2023	6	Monday, September 11, 2023
09/10/23	09/16/23	Friday, October 13, 2023	7	Monday, September 18, 2023
09/17/23	09/23/23	Friday, October 13, 2023	7	Monday, September 25, 2023
09/24/23	09/30/23	Tuesday, October 31, 2023	8	Monday, October 2, 2023
10/01/23	10/07/23	Tuesday, October 31, 2023	8	Monday, October 9, 2023
10/08/23	10/14/23	Wednesday, November 15, 2023	9	Monday, October 16, 2023
10/15/23	10/21/23	Wednesday, November 15, 2023	9	Monday, October 23, 2023
10/22/23	10/28/23	Thursday, November 30, 2023	10	Monday, October 30, 2023
10/29/23	11/04/23	Thursday, November 30, 2023	10	Monday, November 6, 2023
11/05/23	11/11/23	Friday, December 15, 2023	11	Monday, November 13, 2023
11/12/23	11/18/23	Friday, December 15, 2023	11	Monday, November 20, 2023
11/19/23	11/25/23	Friday, December 29, 2023	12	Monday, November 27, 2023
11/26/23	12/02/23	Friday, December 29, 2023	12	Monday, December 4, 2023
12/03/23	12/09/23	Friday, January 12, 2024	13	Monday, December 11, 2023
12/10/23	12/16/23	Friday, January 12, 2024	13	Monday, December 18, 2023
12/17/23	12/23/23	Wednesday, January 31, 2024	14	Monday, December 25, 2023
12/24/23	12/30/23	Wednesday, January 31, 2024	14	Monday, January 1, 2024
12/31/23	01/06/24	Wednesday, January 31, 2024	14	Monday, January 8, 2024
01/07/24	01/13/24	Thursday, February 15, 2024	15	Monday, January 15, 2024
01/14/24	01/20/24	Thursday, February 15, 2024	15	Monday, January 22, 2024
01/21/24	01/27/24	Thursday, February 29, 2024	16	Monday, January 29, 2024
01/28/24	02/03/24	Thursday, February 29, 2024	16	Monday, February 5, 2024
02/04/24	02/10/24	Friday, March 15, 2024	17	Monday, February 12, 2024
02/11/24	02/17/24	Friday, March 15, 2024	17	Monday, February 19, 2024
02/18/24	02/24/24	Friday, March 29, 2024	18	Monday, February 26, 2024
02/25/24	03/02/24	Friday, March 29, 2024	18	Monday, March 4, 2024
03/03/24	03/09/24	Monday, April 15, 2024	19	Monday, March 11, 2024
03/10/24	03/16/24	Monday, April 15, 2024	19	Monday, March 18, 2024
03/17/24	03/23/24	Monday, April 15, 2024	19	Monday, March 25, 2024
03/24/24	03/30/24	Tuesday, April 30, 2024	20	Monday, April 1, 2024
03/31/24	04/06/24	Tuesday, April 30, 2024	20	Monday, April 8, 2024
04/07/24	04/13/24	Wednesday, May 15, 2024	21	Monday, April 15, 2024
04/14/24	04/20/24	Wednesday, May 15, 2024	21	Monday, April 22, 2024
04/21/24	04/27/24	Friday, May 31, 2024	22	Monday, April 29, 2024
04/28/24	05/04/24	Friday, May 31, 2024	22	Monday, May 6, 2024
05/05/24	05/11/24	Friday, June 14, 2024	23	Monday, May 13, 2024
05/12/24	05/18/24	Friday, June 14, 2024	23	Monday, May 20, 2024
05/19/24	05/25/24	Friday, June 28, 2024	24	Monday, May 27, 2024
05/26/24	06/01/24	Friday, June 28, 2024	24	Monday, June 3, 2024
06/02/24	06/08/24	Monday, July 15, 2024	1	Monday, June 10, 2024
06/09/24	06/15/24	Monday, July 15, 2024	1	Monday, June 17, 2024

**To ensure your time is reported by the deadlines, please email your timecard to your supervisor**

**and also to Payroll at the following email:**

[PAYROLL@CCIU.ORG](mailto:PAYROLL@CCIU.ORG)