



**Semi-Monthly timecard employee's work/check dates schedule for the 2020-2021 school year**

Work Dates		Deadline for receipt of timecards	Check Date
Start Date	End Date		
Tuesday, June 16, 2020	Tuesday, June 30, 2020	Wednesday, July 1, 2020	Wednesday, July 15, 2020
Wednesday, July 1, 2020	Wednesday, July 15, 2020	Friday, July 17, 2020	Friday, July 31, 2020
Thursday, July 16, 2020	Friday, July 31, 2020	Tuesday, August 4, 2020	Friday, August 14, 2020
Saturday, August 1, 2020	Saturday, August 15, 2020	Tuesday, August 18, 2020	Monday, August 31, 2020
Sunday, August 16, 2020	Monday, August 31, 2020	Tuesday, September 1, 2020	Tuesday, September 15, 2020
Tuesday, September 1, 2020	Tuesday, September 15, 2020	Thursday, September 17, 2020	Wednesday, September 30, 2020
Wednesday, September 16, 2020	Wednesday, September 30, 2020	Friday, October 2, 2020	Thursday, October 15, 2020
Thursday, October 1, 2020	Thursday, October 15, 2020	Monday, October 19, 2020	Friday, October 30, 2020
Friday, October 16, 2020	Saturday, October 31, 2020	Monday, November 2, 2020	Friday, November 13, 2020
Sunday, November 1, 2020	Sunday, November 15, 2020	Monday, November 16, 2020	Monday, November 30, 2020
Monday, November 16, 2020	Monday, November 30, 2020	Wednesday, December 2, 2020	Tuesday, December 15, 2020
Tuesday, December 1, 2020	Tuesday, December 15, 2020	Wednesday, December 16, 2020	Thursday, December 31, 2020
Wednesday, December 16, 2020	Thursday, December 31, 2020	Monday, January 4, 2021	Friday, January 15, 2021
Friday, January 1, 2021	Friday, January 15, 2021	Tuesday, January 19, 2021	Friday, January 29, 2021
Saturday, January 16, 2021	Sunday, January 31, 2021	Tuesday, February 2, 2021	Friday, February 12, 2021
Monday, February 1, 2021	Monday, February 15, 2021	Tuesday, February 16, 2021	Friday, February 26, 2021
Tuesday, February 16, 2021	Sunday, February 28, 2021	Tuesday, March 2, 2021	Monday, March 15, 2021
Monday, March 1, 2021	Monday, March 15, 2021	Wednesday, March 17, 2021	Wednesday, March 31, 2021
Tuesday, March 16, 2021	Wednesday, March 31, 2021	Thursday, April 1, 2021	Thursday, April 15, 2021
Thursday, April 1, 2021	Thursday, April 15, 2021	Monday, April 19, 2021	Friday, April 30, 2021
Friday, April 16, 2021	Friday, April 30, 2021	Tuesday, May 4, 2021	Friday, May 14, 2021
Saturday, May 1, 2021	Saturday, May 15, 2021	Tuesday, May 18, 2021	Friday, May 28, 2021
Sunday, May 16, 2021	Monday, May 31, 2021	Wednesday, June 2, 2021	Tuesday, June 15, 2021
Tuesday, June 1, 2021	Tuesday, June 15, 2021	Thursday, June 17, 2021	Wednesday, June 30, 2021
Wednesday, June 16, 2021	Wednesday, June 30, 2021	Thursday, July 1, 2021	Thursday, July 15, 2021

**To ensure your time is reported by the deadline you can email your file number, position title, total hours worked and pay period dates to: [PAYROLL@CCIU.ORG](mailto:PAYROLL@CCIU.ORG)**

Please send your timecard to your supervisor for his/her signature after emailing your hours to payroll.

All absences must be reported to AESOP/SAMS

Toll Free: 1-877-983-2244, Website: <https://www.frontlinek12.com/aesop>