

Step 1: User Information

- Click the Create an Account arrow
- Enter the characters you see in the image
- State: Select **PA**
- School District: Select **Chester County IU 24**
- Create your desired Username
- Create your Password
- Confirm your Password
- Type in your E-mail address
- Select a security question
- Answer your security question

Step 2: Personal Information

- Complete your personal information

Step 3: Review & Register

- Review your registration summary
- Check the I agree to the Terms & Conditions and Privacy Policy
- Click the Register button

Step 4: Registration Confirmation

- You will receive a registration confirmation
- You may now click on the highlighted Login to log into your account

Step 5: Adding your child to your account

- Click on the Add Student button on the left side of the page
- Enter your child's Name and Date of Birth
- Select your child's school TCHS Brandywine Campus from the drop-down menu
- Click verify student information button