

CHESTER COUNTY  
 INTERMEDIATE  
 UNIT 24

SECTION: PUPILS  
 TITLE: USE OF MEDICATIONS  
 ADOPTED: SEPTEMBER 21, 2011  
 REVISED: MAY 25, 2016

210. USE OF MEDICATIONS	
1. Purpose	The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian or family physician will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend the Intermediate Unit if the medicine were not available during school hours.
2. Definition	For purposes of this policy, medication shall include all medicines prescribed by a physician, certified registered nurse practitioner (CRNP), physician assistant (PA-C), and any over-the-counter medicines.
3. Authority SC 914-A Title 22 Sec. 12.41	<p>Before any medication may be administered to or by any student during school hours, the Board shall require:</p> <ol style="list-style-type: none"> <li>1. The written request of the parent/guardian, giving permission for such administration.</li> <li>2. The written order of the prescribing physician, CRNP or PA-C, which shall include the name and purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication.</li> </ol> <p>Before any over-the-counter medication may be administered to any student during school hours, the Board shall require:</p> <ol style="list-style-type: none"> <li>1. A standing order for the administration of such medication from the school physician retained by the Board.</li> </ol>

<p>4. Delegation of Responsibility</p>	<p>2. The written request of the parent/guardian, giving permission for such administration, which permission shall not authorize the medication for purposes not designated by the standing order of the school physician or the instructions of the manufacturer.</p> <p>The Executive Director or designee, in conjunction with the school nurses shall develop administrative regulations for the administration and self-administration of students' medications.</p> <p>All medications shall be administered by the school nurse or designee, or self-administered by the student upon written request and as permitted by the Pennsylvania School Code and Pennsylvania Board of Education Regulations.</p> <p>All Intermediate Unit employees involved in administering or supervising of self-administration of medication shall receive appropriate training before performing this responsibility.</p> <p>Building administrators, program supervisors and the school nurse shall review regularly the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.</p>
<p>5. Guidelines</p>	<p>The Intermediate Unit shall inform parents/guardians, students and staff about the policy and procedures governing the administration of medications. All medication brought to school must be in its original and properly labeled container.</p> <p>When any medication prescribed for a student is initially brought to school or an Intermediate Unit program, the school nurse shall be responsible to complete the following:</p> <ol style="list-style-type: none"> <li>1. Obtain a written request from the physician, CRNP or PA-C or parent/guardian for administration or self-administration of medication, which shall be kept confidential and on file in the office of the building administrator or school nurse.</li> <li>2. Review pertinent information with the student and/or parent/guardian, specifically:             <ol style="list-style-type: none"> <li>a. Reason for taking this medication.</li> <li>b. How often and length of time.</li> <li>c. What will happen if medication is not taken or is taken incorrectly.</li> <li>d. Physician, CRNP or PA-C comments about the medication.</li> </ol> </li> </ol>

3. Determine the student's ability to self-administer medication and the need for care and supervision.
4. Observe and evaluate the student's ability to self-administer during the initial administration.
5. Maintain an individual medication log for all students taking medication during school hours.

Student Self-Administration

To self-administer medication, the student must be able to:

1. Respond to and visually recognize his/her name.
2. Identify his/her medication.
3. Measure, pour and administer the prescribed dosage.
4. Sign his/her medication sheet to acknowledge having taken the medication.
5. Comply with nurse directives and medical orders in all aspects of self-administration and demonstrate consistency in following his/her self-administration regimen, including regular adherence to universal precautions in the containment or disposal of sharps, syringes, or other blood-bearing material, when applicable.

References:

School Code – 24 P.S. Sec. 914-A, 1402

State Board of Education Regulations – 22 PA Code Sec. 12.41

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