

**CHESTER COUNTY  
INTERMEDIATE  
UNIT 24**

SECTION: EMPLOYEES  
TITLE: STUDENT TEACHERS/INTERNS  
ADOPTED: JULY 21, 2010  
READOPTED: AUGUST 19, 2020

307. STUDENT TEACHERS/INTERNS

Policy Section	Policy Description
1. Authority	<p>The Board shall cooperate with institutions that educate and prepare individuals to teach or provide other professional services in the schools of the commonwealth.</p> <p>To the degree reasonably possible, the Board shall permit accredited institutions to place student teachers, interns or other prospective educational specialists in classrooms and programs operated by the Intermediate Unit. The Board reserves the right to determine which accredited institutions will be permitted to place student teachers and interns in the Intermediate Unit.</p> <p>The Board is committed to protecting the safety of students, staff and guests while enrolled in, attending, participating in or working in Intermediate Unit-operated schools, classes and other programs and services. Student teachers and interns shall not be accepted into Intermediate Unit programs unless they have complied with the mandatory background check requirements for criminal history and child abuse and the Intermediate Unit has evaluated the results of those screening processes.</p> <p>Legal References: SC 111; Title 22, Sec. 8.1 et seq, 23 Pa. C.S.A., Sec. 6301 et seq</p>
2. Delegation of Responsibility	<p>The administration will decide which Intermediate Unit classes, programs and facilities may be used for training student teachers and interns. The safety, well-being and education of students enrolled in Intermediate Unit classes and programs are paramount concerns, and the administration will terminate student teacher and intern relationships which jeopardize those concerns.</p> <p>The Executive Director or designee shall designate one (1) or more staff members to oversee student teacher and intern placements in the Intermediate Unit.</p> <p>Intermediate Unit cooperating teachers may enter into agreements with the accredited institutions that have been approved to place student teachers and interns into Intermediate Unit classes or programs. Those agreements will set forth the responsibilities of the cooperating teacher and the accredited institution. Cooperating teachers may accept the standard fee or honoraria, if any, provided by the accredited institution to cooperating teachers.</p>

<p>References:</p>	<p>Student teachers and interns shall comply with the health examination requirements of the state and Board policy applicable to Intermediate Unit staff.</p> <p>Legal References: SC 1418; Title 28, Sec. 23.43, 23.44, 23.45; Pol. 314</p> <p>While serving in Intermediate Unit programs, student teachers and interns shall be responsible for their conduct to the supervising teacher and program supervisor.</p> <p>Student teachers, interns and faculty of educational institutions shall be offered the opportunity to visit Intermediate Unit programs. Such observers must be treated as any other visitor and shall be under the direct supervision of the program supervisor.</p> <p>Legal Reference: Pol. 907</p> <p><u>Arrest Or Conviction Reporting Requirements</u></p> <p>Prior to being accepted into Intermediate Unit programs, student teachers and interns shall report, on the designated form, arrests and convictions as specified on the form. Student teachers and interns shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form.</p> <p>While serving in Intermediate Unit programs, student teachers and interns shall use the designated form to report to the Executive Director or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.</p> <p>While serving in Intermediate Unit programs, a student teacher or intern shall be required to report to the Executive Director or designee, in writing, within seventy-two (72) hours of notification, that s/he has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.</p> <p>A student teacher or intern shall be required to submit a current criminal history background check report if the Executive Director or designee has a reasonable belief that the student teacher or intern was arrested or has been convicted of an offense required to be reported by law, and the student teacher or intern has not notified the Executive Director or designee.</p> <p>Failure to accurately report such arrests and convictions may subject the student teacher or intern to disciplinary action up to and including dismissal from the program and criminal prosecution.</p> <p>School Code – 24 P.S. Sec. 111, 1418</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.</p> <p>State Department of Health Regulations – 28 PA Code Sec. 23.43, 23.44, 23.45</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 314, 907</p>
--------------------	---