

**CHESTER COUNTY
INTERMEDIATE
UNIT 24**

SECTION: EMPLOYEES
TITLE: EMPLOYMENT CONTRACT/
BOARD RESOLUTION
ADOPTED: JULY 21, 2010
READOPTED: AUGUST 19, 2020

308. EMPLOYMENT CONTRACT/BOARD RESOLUTION

Policy Section	Policy Description
<p>1. Authority</p>	<p>The Board has the authority under law to prescribe employment conditions for Intermediate Unit personnel.</p> <p>The Board directs that certificated and tenured professional employees shall sign an employment contract upon employment, which shall continue in force unless terminated by the employee by written resignation presented sixty (60) days in advance or terminated by the Board in accordance with law. The contract shall specify those issues required by law.</p> <p>Legal References: SC 963, 964, 1089, 1121</p> <p>The Board directs that temporary professional employees, upon attaining tenure status, shall sign a contract for professional employees.</p> <p>Legal References: SC 1108, Pol. 313</p> <p>The Board directs that administrative and support employees shall be employed through a contract or Board resolution, which may include:</p> <ol style="list-style-type: none"> 1. Salary at which the individual is employed. 2. Intervals at which salary will be paid. 3. Conditions and length of the probationary period. 4. Provision for termination of contract, on notice duly given. 5. Other information necessary for a full and complete understanding of the contract or resolution. <p>Legal References: SC 964, 1089</p> <p>The Board shall be notified promptly of any misunderstanding arising from the</p>

<p>References:</p>	<p>application of a given contract or resolution, or any error in salary paid to the employee.</p> <p>Willful misrepresentation of facts material to employment and determination of salary shall be considered cause for dismissal of the employee.</p> <p>The terms of a collective bargaining agreement may supersede the specifics of an individual employee contract or Board resolution.</p> <p><u>Employee Status</u></p> <p>Employee status shall be determined within the parameters outlined in applicable law, negotiated contract or Board resolution. Any change of status shall be accomplished by Board action at the request of the Executive Director.</p> <p>School Code – 24 P.S. Sec. 963, 964, 1089, 1121</p>
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