

CHESTER COUNTY
INTERMEDIATE
UNIT 24

SECTION: EMPLOYEES

TITLE: UNPAID LEAVE

ADOPTED: JULY 21, 2010

READOPTED: SEPTEMBER 16, 2015

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| <p>1. Authority</p> <p>SC 963, 964, 1154</p> | <p style="text-align: center;">339. UNPAID LEAVE</p> <p>The Board recognizes that in certain situations an employee may request extended leave for personal reasons, and the Intermediate Unit could benefit from the return of the employee. This policy establishes parameters for granting unpaid leaves of absence.</p> <p>The Board reserves the right to specify the conditions under which unpaid leave may be taken. All applications for unpaid leave require approval by the Board, upon recommendation of the immediate supervisor, division director, and Executive Director.</p> <p>Unpaid leave shall be granted in accordance with procedure and the provisions of employee compensation plans, individual contracts, applicable collective bargaining agreements, employee handbooks, or Board resolutions.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 963, 964, 1154, 1182</p> <p>Procedure – 0818.14</p> |
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