

CHESTER COUNTY INTERMEDIATE UNIT 24

SECTION: OPERATIONS

TITLE: COURIER SYSTEM SERVICES

ADOPTED: JANUARY 19, 2011

READOPTED: JANUARY 20, 2016

820. COURIER SYSTEM SERVICES	
1. Purpose	The Board shall establish an Intermediate Unit courier system as a pick-up and delivery service for all public school districts in Chester County. The courier system transports equipment, materials, supplies and documents used by the public schools.
2. Authority	The Board may permit access to the courier system by individuals or entities that are not part of the public school system.
3. Delegation of Responsibility	<p>The Executive Director or his/her designee shall have the responsibility to administer the courier system and shall be responsible to:</p> <ol style="list-style-type: none">1. Set courier schedules; determine routes and buildings served and vehicle capacities.2. Decide what equipment, materials, supplies and documents may be transported. No political campaign materials, religious articles or publications, personal items, ethnically biased items, or morally offensive items will be transported.3. Decide which individuals or entities that are not part of the public school system may, from time to time, use the courier system.4. Make all other administrative and operational decisions necessary to operate the courier system in a safe, efficient and cost-effective manner. <p>The decision of the Executive Director in all cases shall be final.</p>