



**Semi-Monthly timecard employee's work/check dates schedule for the 2023-2024 school year**

Work Dates		Deadline for receipt of timecards	Check Date
Start Date	End Date		
Friday, June 16, 2023	Friday, June 30, 2023	Friday, June 30, 2023	Friday, July 14, 2023
Saturday, July 1, 2023	Saturday, July 15, 2023	Tuesday, July 18, 2023	Monday, July 31, 2023
Sunday, July 16, 2023	Monday, July 31, 2023	Wednesday, August 2, 2023	Tuesday, August 15, 2023
Tuesday, August 1, 2023	Tuesday, August 15, 2023	Thursday, August 17, 2023	Thursday, August 31, 2023
Wednesday, August 16, 2023	Thursday, August 31, 2023	Friday, September 1, 2023	Friday, September 15, 2023
Friday, September 1, 2023	Friday, September 15, 2023	Monday, September 18, 2023	Friday, September 29, 2023
Saturday, September 16, 2023	Saturday, September 30, 2023	Tuesday, October 3, 2023	Friday, October 13, 2023
Sunday, October 1, 2023	Sunday, October 15, 2023	Tuesday, October 17, 2023	Tuesday, October 31, 2023
Monday, October 16, 2023	Tuesday, October 31, 2023	Thursday, November 2, 2023	Wednesday, November 15, 2023
Wednesday, November 1, 2023	Wednesday, November 15, 2023	Thursday, November 16, 2023	Thursday, November 30, 2023
Thursday, November 16, 2023	Thursday, November 30, 2023	Monday, December 4, 2023	Friday, December 15, 2023
Friday, December 1, 2023	Friday, December 15, 2023	Monday, December 18, 2023	Friday, December 29, 2023
Saturday, December 16, 2023	Sunday, December 31, 2023	Tuesday, January 2, 2024	Friday, January 12, 2024
Monday, January 1, 2024	Monday, January 15, 2024	Wednesday, January 17, 2024	Wednesday, January 31, 2024
Tuesday, January 16, 2024	Wednesday, January 31, 2024	Friday, February 2, 2024	Thursday, February 15, 2024
Thursday, February 1, 2024	Thursday, February 15, 2024	Friday, February 16, 2024	Thursday, February 29, 2024
Friday, February 16, 2024	Thursday, February 29, 2024	Monday, March 4, 2024	Friday, March 15, 2024
Friday, March 1, 2024	Friday, March 15, 2024	Monday, March 18, 2024	Thursday, March 28, 2024
Saturday, March 16, 2024	Sunday, March 31, 2024	Tuesday, April 2, 2024	Monday, April 15, 2024
Monday, April 1, 2024	Monday, April 15, 2024	Wednesday, April 17, 2024	Tuesday, April 30, 2024
Tuesday, April 16, 2024	Tuesday, April 30, 2024	Thursday, May 2, 2024	Wednesday, May 15, 2024
Wednesday, May 1, 2024	Wednesday, May 15, 2024	Friday, May 17, 2024	Friday, May 31, 2024
Thursday, May 16, 2024	Friday, May 31, 2024	Tuesday, June 4, 2024	Friday, June 14, 2024
Saturday, June 1, 2024	Saturday, June 15, 2024	Monday, June 17, 2024	Friday, June 28, 2024
Sunday, June 16, 2024	Sunday, June 30, 2024	Monday, July 1, 2024	Monday, July 15, 2024

**To ensure your time is reported by the deadlines, please email your timecard to your supervisor and also to Payroll at the following email:**

**[PAYROLL@CCIU.ORG](mailto:PAYROLL@CCIU.ORG)**

All absences must be reported to Frontline  
 Toll Free: 1-877-983-2244, Website: <https://www.frontlinek12.com/aesop>