



**Semi-Monthly timecard employee's work/check dates schedule for the 2024-2025 school year**

Work Dates		Deadline for receipt of timecards	Check Date
Start Date	End Date		
Sunday, June 16, 2024	Sunday, June 30, 2024	Monday, July 1, 2024	Monday, July 15, 2024
Monday, July 1, 2024	Monday, July 15, 2024	Wednesday, July 17, 2024	Wednesday, July 31, 2024
Tuesday, July 16, 2024	Wednesday, July 31, 2024	Friday, August 2, 2024	Thursday, August 15, 2024
Thursday, August 1, 2024	Thursday, August 15, 2024	Monday, August 19, 2024	Friday, August 30, 2024
Friday, August 16, 2024	Saturday, August 31, 2024	Tuesday, September 3, 2024	Friday, September 13, 2024
Sunday, September 1, 2024	Sunday, September 15, 2024	Monday, September 16, 2024	Monday, September 30, 2024
Monday, September 16, 2024	Monday, September 30, 2024	Wednesday, October 2, 2024	Tuesday, October 15, 2024
Tuesday, October 1, 2024	Tuesday, October 15, 2024	Thursday, October 17, 2024	Thursday, October 31, 2024
Wednesday, October 16, 2024	Thursday, October 31, 2024	Monday, November 4, 2024	Friday, November 15, 2024
Friday, November 1, 2024	Friday, November 15, 2024	Monday, November 18, 2024	Friday, November 29, 2024
Saturday, November 16, 2024	Saturday, November 30, 2024	Tuesday, December 3, 2024	Friday, December 13, 2024
Sunday, December 1, 2024	Sunday, December 15, 2024	Monday, December 16, 2024	Tuesday, December 31, 2024
Monday, December 16, 2024	Tuesday, December 31, 2024	Thursday, January 2, 2025	Wednesday, January 15, 2025
Wednesday, January 1, 2025	Wednesday, January 15, 2025	Friday, January 17, 2025	Friday, January 31, 2025
Thursday, January 16, 2025	Friday, January 31, 2025	Monday, February 3, 2025	Friday, February 14, 2025
Saturday, February 1, 2025	Saturday, February 15, 2025	Tuesday, February 18, 2025	Friday, February 28, 2025
Sunday, February 16, 2025	Friday, February 28, 2025	Tuesday, March 4, 2025	Friday, March 14, 2025
Saturday, March 1, 2025	Saturday, March 15, 2025	Tuesday, March 18, 2025	Monday, March 31, 2025
Sunday, March 16, 2025	Monday, March 31, 2025	Wednesday, April 2, 2025	Tuesday, April 15, 2025
Tuesday, April 1, 2025	Tuesday, April 15, 2025	Thursday, April 17, 2025	Wednesday, April 30, 2025
Wednesday, April 16, 2025	Wednesday, April 30, 2025	Friday, May 2, 2025	Thursday, May 15, 2025
Thursday, May 1, 2025	Thursday, May 15, 2025	Friday, May 16, 2025	Friday, May 30, 2025
Friday, May 16, 2025	Saturday, May 31, 2025	Tuesday, June 3, 2025	Friday, June 13, 2025
Sunday, June 1, 2025	Sunday, June 15, 2025	Tuesday, June 17, 2025	Monday, June 30, 2025
Monday, June 16, 2025	Monday, June 30, 2025	Tuesday, July 1, 2025	Tuesday, July 15, 2025

**To ensure your time is reported by the deadlines, please email your timecard to your supervisor and also to Payroll at the following email:**

**[PAYROLL@CCIU.ORG](mailto:PAYROLL@CCIU.ORG)**

All absences must be reported to Frontline  
 Toll Free: 1-877-983-2244, Website: <https://www.frontlinek12.com/aesop>