

**Weekly electronic(Excel) timecard for the 2024/2025 school year**

Work Dates		Check Date	Pay No.	Deadline for receipt of Weekly Timecards
05/19/24	05/25/24	Friday, June 28, 2024	24	Monday, May 27, 2024
05/26/24	06/01/24	Friday, June 28,2024	24	Monday, June 3, 2024
06/02/24	06/08/24	Friday, June 28, 2024	24	Monday, June 10, 2024
06/09/24	06/15/24	Monday, July 15, 2024	1	Monday, June 17, 2024
06/16/24	06/22/24	Monday, July 15, 2024	1	Monday, June 24, 2024
06/23/24	06/29/24	Monday, July 15, 2024	1	Monday, July 1, 2024
06/30/24	07/06/24	Wednesday, July 31, 2024	2	Monday, July 8, 2024
07/07/24	07/13/24	Wednesday, July 31, 2024	2	Monday, July 15, 2024
07/14/24	07/20/24	Thursday, August 15, 2024	3	Monday, July 22, 2024
07/21/24	07/27/24	Thursday, August 15, 2024	3	Monday, July 29, 2024
07/28/24	08/03/24	Friday, August 30, 2024	4	Monday, August 5, 2024
08/04/24	08/10/24	Friday, August 30, 2024	4	Monday, August 12, 2024
08/11/24	08/17/24	Friday, September 13, 2024	5	Monday, August 19, 2024
08/18/24	08/24/24	Friday, September 13, 2024	5	Monday, August 26, 2024
08/25/24	08/31/24	Monday, September 30, 2024	6	Monday, September 2, 2024
09/01/24	09/07/24	Monday, September 30, 2024	6	Monday, September 9, 2024
09/08/24	09/14/24	Tuesday, October 15, 2024	7	Monday, September 16, 2024
09/15/24	09/21/24	Tuesday, October 15, 2024	7	Monday, September 23, 2024
09/22/24	09/28/24	Thursday, October 31, 2024	8	Monday, September 30, 2024
09/29/24	10/05/24	Thursday, October 31, 2024	8	Monday, October 7, 2024
10/06/24	10/12/24	Friday, November 15, 2024	9	Monday, October 14, 2024
10/13/24	10/19/24	Friday, November 15, 2024	9	Monday, October 21, 2024
10/20/24	10/26/24	Friday, November 29, 2024	10	Monday, October 28, 2024
10/27/24	11/02/24	Friday, November 29, 2024	10	Monday, November 4, 2024
11/03/24	11/09/24	Friday, December 13, 2024	11	Monday, November 11, 2024
11/10/24	11/16/24	Friday, December 13, 2024	11	Monday, November 18, 2024
11/17/24	11/23/24	Tuesday, December 31, 2024	12	Monday, November 25, 2024
11/24/24	11/30/24	Tuesday, December 31, 2024	12	Monday, December 2, 2024
12/01/24	12/07/24	Wednesday, January 15, 2025	13	Monday, December 9, 2024
12/08/24	12/14/24	Wednesday, January 15, 2025	13	Monday, December 16, 2024
12/15/24	12/21/24	Friday, January 31, 2025	14	Monday, December 23, 2024
12/22/24	12/28/24	Friday, January 31, 2025	14	Monday, December 30, 2024
12/29/24	01/04/25	Friday, January 31, 2025	14	Monday, January 6, 2025
01/05/25	01/11/25	Friday, February 14, 2025	15	Monday, January 13, 2025
01/12/25	01/18/25	Friday, February 14, 2025	15	Monday, January 20, 2025
01/19/25	01/25/25	Friday, February 28, 2025	16	Monday, January 27, 2025
01/26/25	02/01/25	Friday, February 28, 2025	16	Monday, February 3, 2025
02/02/25	02/08/25	Friday, March 14, 2025	17	Monday, February 10, 2025
02/09/25	02/15/25	Friday, March 14, 2025	17	Monday, February 17, 2025
02/16/25	02/22/25	Monday, March 31, 2025	18	Monday, February 24, 2025
02/23/25	03/01/25	Monday, March 31, 2025	18	Monday, March 3, 2025
03/02/25	03/08/25	Tuesday, April 15, 2025	19	Monday, March 10, 2025
03/09/25	03/15/25	Tuesday, April 15, 2025	19	Monday, March 17, 2025
03/16/25	03/22/25	Wednesday, April 30, 2025	20	Monday, March 24, 2025
03/23/25	03/29/25	Wednesday, April 30, 2025	20	Monday, March 31, 2025
03/30/25	04/05/25	Wednesday, April 30, 2025	20	Monday, April 7, 2025
04/06/25	04/12/25	Thursday, May 15, 2025	21	Monday, April 14, 2025
04/13/25	04/19/25	Thursday, May 15, 2025	21	Monday, April 21, 2025
04/20/25	04/26/25	Friday, May 30, 2025	22	Monday, April 28, 2025
04/27/25	05/03/25	Friday, May 30, 2025	22	Monday, May 5, 2025
05/04/25	05/10/25	Friday, June 13, 2025	23	Monday, May 12, 2025
05/11/25	05/17/25	Friday, June 13, 2025	23	Monday, May 19, 2025
05/18/25	05/24/25	Monday, June 30, 2025	24	Monday, May 26, 2025
05/25/25	05/31/25	Monday, June 30, 2025	24	Monday, June 2, 2025
06/01/25	06/07/25	Monday, June 30, 2025	24	Monday, June 9, 2025
06/08/25	06/14/25	Tuesday, July 15, 2025	1	Monday, June 16, 2025
06/15/25	06/21/25	Tuesday, July 15, 2025	1	Monday, June 23, 2025
06/22/25	06/28/25	Tuesday, July 15, 2025	1	Monday, June 30, 2025

**To ensure your time is reported by the deadlines, please email your timecard to your supervisor and also to Payroll at the following email:**

[PAYROLL@CCUI.ORG](mailto:PAYROLL@CCUI.ORG)