

November 13, 2020

Dear TLP West Chester Staff and Families,

We were notified today, Friday, November 13, 2020, that an individual that was present at Transitional Living Program (TLP) has tested positive for COVID-19. We have contacted the Chester County Health Department (CCHD) regarding this incident and are following their guidelines. The individual has been advised by medical professionals to quarantine at home for 14 days.

It was determined that the individual had contact with 2 individuals at this time. The CCHD will directly notify anyone deemed to have direct contact with the individual. Under the CCHD's guidance, **the TLP will remain open as scheduled, and staff and students should report as normally scheduled unless contacted directly by the CCHD or your program supervisor.**

It is recommended that you observe yourself and your family members over the next few days for any of the common symptoms of COVID-19. People with COVID-19 have had a wide range of symptoms – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Please visit the CCHD website at [www.chesco.org/224/Health](http://www.chesco.org/224/Health) for more information and contact your medical provider if you have concerns.

Per the established protocol, we will be completing deep cleanings and sanitizing all the affected areas, including using an electrostatic mist sprayer to disinfect. Please know that our protocols include regular cleaning of our facilities. We continue to ask that all staff and students perform a [health screening check](#) before coming to any CCIU buildings. If individuals detect an elevated temperature or other symptoms consistent with COVID-19, they should remain at home and contact their medical provider for guidance. If a staff member has been in direct contact with a person who has COVID-19, please contact your supervisor for guidance regarding reporting to work.

We understand that news such as this is alarming during the pandemic. Please know we are taking every precaution in the interest of staff and students' safety, as informed by the Chester County Health Department and the Pennsylvania Department of Human Services. If you have any questions regarding your health, please contact your health care provider. If you have further questions about the safety and precautions that we are taking at the CCIU, please contact me.

The Chester County Intermediate Unit considers our staff and students' health and well-being to be of the utmost importance. We are committed to providing timely and transparent information to the greatest extent possible to continue making informed decisions regarding your health.

Your support by wearing a mask, washing your hands frequently and smart social distancing, among other precautionary steps, is critical to help mitigate risk for yourself and others. Stay well.

Sincerely,

Lisa Tzanakis

Supervisor of Special Education